



New Mexico Association of SkillsUSA: Member Bylaws

ARTICLE I – Name

Section 1. The official name of this organization shall be the New Mexico Association of SkillsUSA and will be commonly referred to as SkillsUSA New Mexico.

ARTICLE II – Purpose

Section 1. The purposes of SkillsUSA New Mexico are to:

- a. Unite in a common bond without regard to race, color, gender, national origin, age, religion, creed, disability, sexual orientation, gender identity or gender expression, students who are enrolled in classes with career trade, industrial, STEM and health science objectives.
- b. Provide leadership for local chapters.
- c. Provide a clearinghouse for information and activities.
- d. Provide recognition and prestige through an association of local chapters.
- e. Provide a vehicle for organizations to work articulately with trade, industrial, STEM and health science student groups.
- f. Develop leadership abilities through participation in educational, occupational, civic, recreational and social activities.
- g. Foster a deep respect for the dignity of work.
- h. Assist students in establishing realistic career goals.
- i. Help students attain a purposeful life.
- j. Create enthusiasm for learning.
- k. Promote high standards in trade ethics, workmanship, scholarship and safety.
- l. Develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process.
- m. Foster a wholesome understanding of the functions of labor and management organizations and a recognition of their mutual interdependence.
- n. Create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, STEM and health science education.
- o. Develop patriotism through a knowledge of our nation's heritage and the practice of democracy.

ARTICLE III – Organization

Section 1. SkillsUSA New Mexico is an Association of local chapters of the state of New Mexico operating in accordance with a charter granted by SkillsUSA, Inc. Chapters may be organized in two divisions, the high school and the college/postsecondary.

- Section 2. The administration and authority of SkillsUSA New Mexico is vested in the appointed State Director and governed by a Board of Directors.
- Section 3. Chapters may be organized by an entire school or institution; a specific department or program area; or individual class(es) which meet the requirements of a Career Technical Education or Career Pathways education program.
- Section 4. Charters will be issued to chapters by the SkillsUSA New Mexico State Director upon verification of:
- a. Chapter roster with a minimum of at least one (1) Advisor and eight (8) Active Student Members.
 - i. Chapters with fewer than the required minimum are encouraged to contact the SkillsUSA New Mexico State Director for consideration on a yearly basis.
 - b. Paid national and state SkillsUSA dues for all members listed on the roster.
 - c. Chapter Bylaws.

ARTICLE IV – Membership

- Section 1. Each local chapter shall unite in a common bond without regard to race, color, gender, national origin, age, religion, creed, disability, sexual orientation, gender identity or gender expression.
- Section 2. A membership year shall be August 1 through July 31.
- Section 3. Classes of membership which will be recognized are:

Active Student: Students enrolled in a coherent series of courses or career major that prepares them for further education and/or employment and who are earning credit toward a high school or college/postsecondary diploma/certificate or its equivalent.

Professional: Persons associated with or participating in the professional development of SkillsUSA as approved by SkillsUSA New Mexico. Such members shall include, but not be limited to, chapter advisors, teacher educators and supervisors. Professional members will pay dues as established by SkillsUSA, but members will be ineligible to serve as voting delegates, hold student office or otherwise represent SkillsUSA New Mexico.

Honorary Life: Individuals who have made significant contributions to the development of SkillsUSA New Mexico and trade, industrial, STEM and health science education whose membership has been approved by SkillsUSA New Mexico Board of Directors. Such a membership shall not require payment of state dues

Article V – Officers

- Section 1. The officers of the high school division of SkillsUSA New Mexico shall be President, Vice-President, Secretary, Treasurer, and Reporter.
- Section 2. The officers of the college/postsecondary division of SkillsUSA New Mexico shall be President, Vice-President, Secretary, Treasurer, and Reporter.
- Section 3. The duties of these officers shall be in accordance with the most current edition of the *SkillsUSA Leadership Handbook*.
- Section 4. State Officers shall be elected by the House of Delegates at each annual state meeting and shall serve for one year.
- Section 5. A student elected to an office must remain in Active Student Membership status until the completion of the term of office.
- Section 6. If a vacancy occurs in the office of State President, the Vice-President shall succeed to the office of President. Vacancies in other offices may be filled by appointment by the SkillsUSA New Mexico State Director.

ARTICLE VI – State Executive Council

- Section 1. The Executive Council should be comprised of the elected State Officers plus the SkillsUSA New Mexico State Director. Local advisors who may attend should not have the right to debate or vote.

ARTICLE VII – House of Delegates

- Section 1. Members shall exercise their franchise at state meetings through duly elected delegates of the chartered chapters.
- Section 2. The high school and college/postsecondary divisions of the house of delegates shall consist of identified delegates according to the membership chart below:

<u>Total Chapter Membership</u>	<u>Delegates</u>
≤ Base Membership (8)	1
9-50	2
51-100	3
101-150	4
151-200	5
201-250	6
251-300	7
300+	8

- Section 3. It shall be the duties and functions of the House of Delegates to:
- a. Enact member bylaws, rules and regulations necessary for carrying out the affairs and activities of the organization.
 - b. Elect high school and college/postsecondary officers of the organization.
 - c. Act upon items of business as requested by the Executive Council and the SkillsUSA New Mexico Board of Directors.

Section 4. Voting on officers shall be done by secret ballot.

ARTICLE VIII – Meetings

Section 1. A House of Delegates annual meeting of SkillsUSA New Mexico shall be held at such time and place as the SkillsUSA New Mexico State Director, in coordination with SkillsUSA New Mexico Board of Directors, may decide.

Section 2. The Executive Council, with approval of the SkillsUSA New Mexico Board of Directors, shall be empowered to call special meetings.

Section 3. Parliamentary procedures at all meetings will be governed by the current version of *Roberts Rules of Order, Newly Revised*.

ARTICLE IX – Finances

Section 1. Upon final dissolution or liquidation of SkillsUSA New Mexico, and after the discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets shall be used by the SkillsUSA New Mexico Board of Directors for the benefit of students of trade, industrial, STEM and health science education or be transferred to some recognized education foundation.

Section 2. The fiscal year for SkillsUSA New Mexico Shall be from July 1 – June 30.

ARTICLE X – Amendments to Member Bylaws

Section 1. A proposed amendment(s) must be presented in writing to the SkillsUSA New Mexico State Director ninety (90) days prior to the annual meeting.

Section 2. The amendment(s) shall be reviewed by the Executive Council and the SkillsUSA New Mexico Board of Directors.

Section 3. The amendment(s) must be submitted to each active chapter as soon as possible, but not less than forty-five (45) days before the annual meeting.

Section 4. The amendment(s) must be presented for vote at an official business meeting of the House of Delegates annual meeting.

Section 5. The amendment(s) to the member bylaws shall be adopted upon two-thirds affirmative vote of the House of Delegates and final approval by the SkillsUSA New Mexico Board of Directors.

ARTICLE XI – Operating Member Policies

Section 1. Operating Member Policies shall be adopted as determined by the Executive Council with final approval by the SkillsUSA New Mexico Board of Directors.

ARTICLE XII – Committees

Section 1. It shall be the responsibility of the high school and college/postsecondary Presidents to appoint Committees and assign their duties.

Section 2. The high school and college/postsecondary Presidents shall appoint ad hoc committees as necessary to conduct the work of the State Association.